

HAPEVILLE UNIT 147, DEPARTMENT SCRAPBOOK TROPHY, FIRST PLACE

Donated by Hapeville Unit 147 in Memory of Ruth Brand, a Life Member of Unit 147. This Trophy "Will be given to the UNIT compiling the best Scrapbook on Auxiliary activities of a historical nature, not only in her Unit but in the District and Department for Units with **76 members and higher** according to the following rules (as changed by Unit 147 on June, 4, 2008 & Changes on June 30, 2019)

1. Use Official Scrapbook. Can be purchased from:

National Emblem Sales PO BOX 1050 Indianapolis, IN 46206		Any Scrapbook at a craft store 12"x12" patriotic blue color 3" Auxiliary ¹ Emblem on front
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2. Do not use clippings of paper or magazine which are too large and heavy and are not permanently fastened to the page.
3. Use only material pertaining to the American Legion Auxiliary
4. Use Rubber Glue you brush on to secure material smoothly to page. (adopted June 30, 2019)
5. Leave 1.5" Right and Left margins and 1" top and bottom margins. (adopted June 30, 2019)
6. Secure all clippings parallel to edge of paper.
7. DO NOT overlap pictures. (adopted June 30, 2019)
8. DO NOT use art corners – they don't hold securely.
9. DO NOT have material protruding from edge.
10. Mats may be used.
11. (A) If all information on the same page pertain to the same event you may put the caption and date line on top of the page, **but you still need the names of who is in the picture if there is 3 or less people in that picture.**
that picture.
(B) If you have multiple events on one page you must put the caption & date line under the picture, **and you still need the names of who is in the picture if there is 3 or less people in that picture.**
12. Only use front side of paper, please nothing on back. (adopted June 30, 2019)
13. Layout of Book:
(A) First page –Blank
(B) Second page – Should show Unit's Name & Number; the Year; Total Number of Members; and the Chairman's Name.
(C) Third page – President's Picture and Name. (adopted June 30, 2019)
(D) Fourth page – Start your scrap book; content must be in chronological order of events beginning 05-01-2019 to 05/01/2020.
(E) Last page blank.
14. The First, Second and Third Place District Scrap Books winners must be sent to the Department Chairman at least 10 days prior to the Department Convention,

SCRAPBOOK SCORE SHEET

	POINTS
1. Blank Page First and Last	5
2. Title Page	10
3. Neatness and Appearance	30
4. Followed Instructions	25
5. Originality	20
6. Judges Options	10
	Total Score
	100

Send to: DEPARTMENT SCRAPBOOK CHAIRMAN 10 DAYS PRIOR TO DEPARTMENT CONVENTION

**Scrapbook Chairman: Melissa Patten
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Milner, GA 30257
mlpatten1@hotmail.com**