HAPEVILLE UNIT 147, DEPARTMENT SCRAPBOOK TROPHY, FIRST PLACE Donated by Hapeville Unit 147 in Memory of Ruth Brand, a Life Member of Unit 147. This Trophy "Will be given to the UNIT compiling the best Scrapbook on Auxiliary activities of a historical nature, not only in her Unit but in the District and Department for Units with 76 members and higher according to the following rules.

1.Use Official Scrapbook.

National	Any Scrapbook at a
Emblem Sales	craft store 12"x12"
PO BOX 1050	patriotic blue color
Indianapolis, IN 46206	3" Auxiliary's
	Emblem on front

- 2. Do not use clippings of paper or magazines which are too large and heavy and are not permanently fastened to the page.
- 3. Use only material pertaining to the American Legion Auxiliary
- 4. Use Rubber Glue to brush on to secure material smoothly to page. You may also use Scrapbook tape or sticky dots. (adopted June 30, 2019)
- 5. Leave 1.5" Right and Left margins and I "top and bottom margins. (adopted June 30, 2019)
- 6. Secure all clippings parallel to the edge of paper.
- 7. DO NOT overlap pictures. (adopted June 30, 2019) 8. DO NOT use art comers they don 't hold securely.
- 9. DO NOT have material protruding from edge.
- 10. Mats may be used.
 - 11. (A) If all information on the same page pertains to the same event you may put the caption and date line on top of the page, but you still need the names of who is in the picture if there are three or less people in that picture.
 - (B) If you have multiple events on one page you must put the caption & date line under the picture, and you still need the names of who is in the picture if there are three or less people in that picture.
 - 12. Only use the front side of paper, please nothing on back.

13. Layout of Book:

- (a) First-page Blank
- (b) Second page Should show the Unit's Name & Number, the Year

& Total Number of Members; and the Chairperson's

Name.

- (c) Third page President's Picture and Name.
- (d) Fourth page Start your scrap book; content must be in chronological order of events. Beginning 05/01/ 2023 to 05/01/2024
- (e) Last page Blank.

12. The First, Second, and Third Place District Scrap Books winners must be sent to the Department Chairperson at least 10 days prior to the Department Convention,

SCRAPBOOK SCORE SHEET	POINTS
1. Blank Page First and Last	5
2. Title Page	10
3. Neatness and Appearance	30
4. Followed Instructions	25
5. Originality	20
6. Judges Options	10
	Total Score 100

Send to: DEPARTMENT SCRAPBOOK CHAIRPERSON no later than June 1st

Scrapbook Chairperson Nancie Albin 5121 Swann Street SW

Covington, Georgia 30014 nalbin21@gmail.com 770-367-7763 Scrapbook Rules Page I