



## DEPARTMENT OF GEORGIA PRESIDENT AWARDS: DISTRICT PRESIDENT

Submit Written Report on or before **May 1** to the Department President.

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All District Presidents are encouraged to submit a narrative (written) report on or before **May 1** to the Department President. The length and format of the report is up to the District President preparing the report. The following will be judged and awarded according to the separate document "Rules and Regulations for Awarding Department Awards."

- Ruby Brown First Place
- Ellen Dexter Maddox Second Place
- Florence E.B. Brown Third Place

### **The narrative should include information about the following activities**

1. Units at Membership Goal – describe how the district promoted attaining unit membership goal.
2. Number of New Units in District – describe efforts to establish new units.
3. Attendance: District meetings – provide the total of individuals who attended District Meetings.
4. Provide the number of units represented at each District Meeting (% of units attending each).
5. Describe the district's participation in the visit by the National President.
6. Provide the number of units and how many members from each attended the prior year Department Convention.
7. Provide list of all Department Executive Committee meetings attended by the District President and other members of the district.
8. Provide the number of units and how many members from each attended the Fall Conference.
9. Provide the number of units and how many members from each attended the Spring Conference
10. Provide list of all Department Executive Committee meetings attended by the District President and other members of the district.
11. List the dates the district president provided quarterly reports to the Department President.
12. Provide list of units in the district (and % of units) having active and organized Junior Groups.

Throughout the year, District Presidents should encourage members of units to nominate their Unit President for the President Awards Unit President and submit a report to the Department President on or before May 1. *(See that Award information.)*

Reminder: Unit Presidents should submit reports of Unit activities to the District President each quarter. District President should set the schedule for when the unit reports are due based on the dates the District Reports are due to the Department President. August 15 for the period May 1 - July 31; November 15 for the period August 1 - October 31; February 15 for the period November 1 - January 31; May 5 for the YEAR and the period February 1 - April 30.

Please see the document "Rules and Regulations for Awarding Department Awards" on the Department website. <https://www.aladepgtga.com/>

NOTE: the **2024-2025 President's District Award of Merit** is a different award than the above.