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UNIT MANDATORY OBLIGATIONS & VOLUNTARY CONTRIBUTIONS

Remit to: AMERICAN LEGION AUXILIARY DEPARTMENT OF GEORGIA
 3035 Mount Zion Road, Stockbridge, GA 30281-4101

Each UNIT is required according to Department Governing Documents to submit MANDATORY OBLIGATIONS. Unit membership may vote to increase the order/donate additional funds – enter the amounts on the lines provided.

VOLUNTARY CONTRIBUTIONS may be included in the unit payment for Mandatory Obligations.

★ Make the **one check** for UNIT OBLIGATIONS & CONTRIBUTIONS Payable to ALA Department of Georgia ★

★ **DO NOT** include membership, poppy, or other funds in the check for UNIT OBLIGATIONS & CONTRIBUTIONS. ★

<p>NOTES</p> <p>1 The Hostess Party obligation is waived if proof of hosting a party is provided (Date, Location, & Details). Ask your VAVS rep about Hostess Parties.</p> <p>2 Units distribute Poppys at least twice per year in May and November. Units are required to submit 25% of net proceeds to Department by Dec. 15 and June 15 each year. Submit the separate Poppy Financial Report and payment.</p> <p>3 To be eligible for the Unit and District Merit Award, a unit must contribute to the four items with an asterisk. There is no minimum but must be more than \$0.</p> <p>INFORMATION ONLY</p> <p>A) HQ will send invoices for the Mandatory Christmas Program Assessment to Unit Presidents by 10/1/24. Rate is \$0.50/member based on the unit's 2024 membership goal. This is Due 11/1/24 by separate check. This supports the VA&R Christmas Program.</p> <p>B) Units send Donations to other programs (<i>Honor Flights, Wreaths Across America, Operation Home Front, etc.</i>) TO those organizations, not GA HQ.</p> <p>REMINDER Watch mission creep. Serve local veterans, soldiers & their families, first. Then ALA verified partners. Unit membership should always vote on donations and on voluntary contributions!</p>	MANDATORY OBLIGATIONS ***DUE BEFORE APRIL 1, 2025***			
	OPERATIONS			
	Unit Fidelity Bond (<i>Unit is bonded with National through Department</i>)		\$	10.00
	Book of Reports – one per Unit		\$	15.00
	Additional Book of Report/s @ \$15 each:	Quantity:	\$	
	PROGRAM			
	Junior Activities Fund- \$2 minimum per Unit.		\$	2.00
	Optional Additional Junior Activities Fund Donation		\$	
	Veterans Affairs & Rehabilitation:			
	Comfort Articles- \$25 minimum per Unit		\$	25.00
	Optional Additional Comfort Articles Fund Donation		\$	
	Hostess Party ¹ - \$25 minimum per Unit (<i>See NOTE 1, left.</i>)		\$	25.00
	Optional Additional Hostess Party Fund Donation		\$	
	Poppys² (<i>See NOTE 2, left.</i>)			
	1000 poppies @ \$160.00	Quantity:	\$	
	500 poppies @ \$ 80.00 (<i>Minimum order for Units 51+ members.</i>)		\$	
	250 poppies @ \$ 40.00 (<i>Minimum order for Units 50 or less members.</i>)		\$	
	⇒ Check one: <input type="checkbox"/> Pick up @ HQ or <input type="checkbox"/> Pick up @ Conference or <input type="checkbox"/> Ship to unit: add \$10:		\$	
	TOTAL MANDATORY OBLIGATIONS (plus optional additions):		\$	
	VOLUNTARY CONTRIBUTIONS (<i>Can be submitted any time and multiple times!</i>)			
	• Department of GA Headquarters Annual Fund Raiser ³ (<i>See NOTE 3, left.</i>)		\$	
	• Department of Georgia President's Special Project ³		\$	
	• National President Trish Ward: ALA Veterans Project Fund ³		\$	
	• Auxiliary Emergency Fund ³ (<i>Submit names of individuals who contributed.</i>)		\$	
	• Past President's Parley (PPP) Nursing Scholarships		\$	
• Past Department President (PDP) Scholarships (<i>Descendants of Veterans</i>)		\$		
• Creative Arts Festival (https://department.va.gov/veteran-sports/national-veterans-creative-arts-festival/)		\$		
TOTAL VOLUNTARY CONTRIBUTIONS:		\$		
GRAND TOTAL: Mandatory Obligations + Voluntary Contributions:		\$		
Complete the below information and include this form with Payment.				
Date:	Enclosed Check #	Amount:	\$	
Unit #	District #	Town/City		
Submitted By (Unit Officer Name)				
Address:		City ST Zip:		
Phone #:	Email:			