

Please submit page two with your Unit Check on or before April 1, 2026.

Overview

Each UNIT is **required**, according to Department of Georgia Governing Documents, to submit **MANDATORY OBLIGATIONS** each year to the Department.

For a unit to be eligible to vote at the Department of Georgia Convention, the mandatory obligations must be received at Department Headquarters on or **before April 1, 2026.**

Unit membership may vote to increase the order or donate additional funds for each mandatory item – enter the amounts on the lines provided.

VOLUNTARY CONTRIBUTIONS may be included in the unit payment for Mandatory Obligations.

- ★ Make **one check** for OBLIGATIONS & CONTRIBUTIONS Payable to ALA Department of Georgia ★
- ★ **DO NOT** include membership ★

NOTES

1 The **Hostess Party** obligation is waived if proof of hosting a party is provided (Date, Location, & Details).

Ask your VAVS rep about Hostess Parties.

2 Cost to the Department for the purchase of poppies has increased which has caused the cost to Units to increase. Units may use this obligation form for each order of poppies. Units are required to submit a separate Poppy Financial Report in both June and December. Units are not required to send the Department 25% of poppy donations for the year 2025-2026.

INFORMATION ONLY

A) HQ will send invoices for the **Mandatory Christmas Program Assessment** to *Unit Presidents* by **10/1/25**. Rate is \$1.00 per member based on the unit's 2025 paid membership. This is **Due 11/1/25** by separate check. This supports the VA&R Christmas Program.

2025-2026 Administrative Year					
MANDATORY OBLIGATIONS ***DUE BEFORE APRIL 1, 2026***					
OPERATIONS					
Unit Fidelity Bond (<i>Unit is bonded with National through Department</i>) \$10 Mandatory					\$
Book of Reports – one per Unit \$15 Mandatory					\$
Additional Book of Report/s @ \$15 each: Quantity: _____					\$
PROGRAM					
Junior Activities Fund- \$2 Mandatory per Unit.					\$
Veterans Affairs & Rehabilitation:					
Comfort Articles- \$25 minimum per Unit Mandatory					\$
Hostess Party - \$25 minimum per Unit					\$
Poppy					
1000 poppies @ \$250.00 Quantity: _____					\$
500 poppies @ \$ 125.00 (<i>Minimum order for Units 51+ members.</i>)					\$
250 poppies @ \$ 62.50 (<i>Minimum order for Units 50 or less members.</i>)					\$
⇒Check one: ☐ Pick up @ HQ or ☐ Pick up @ Conference or ☐ Ship to unit: add \$10:					\$
TOTAL MANDATORY OBLIGATIONS					\$
VOLUNTARY CONTRIBUTIONS (<i>Can be submitted any time and multiple times!</i>)					
•Auxiliary Emergency Fund (<i>Submit names of individuals who contributed.</i>)					\$
•Veterans Creative Arts Festival (https://department.va.gov/veteran-sports/national-veterans-creative-arts-festival/)					\$
•Department of GA Headquarters Annual Fund Raiser					\$
•Department of Georgia President’s Special Project					\$
•Past President’s Parley (PPP) Nursing Scholarships					\$
•Past Department President (PDP) Scholarships (<i>Descendants of Veterans</i>)					\$
•National President Pam Ray Projects: Honor Flight &/Or Spirit of Youth Scholarship					\$
TOTAL VOLUNTARY CONTRIBUTIONS:					\$
GRAND TOTAL: Mandatory Obligations + Voluntary Contributions:					\$
Complete the below information and include this form with Payment.					
Date:		Enclosed Check #		Amount:	\$
Unit #		District #		Town/City	
Submitted By (Unit Officer Name)					
Address:				City ST Zip:	
Phone #:			Email:		